

ROYAL WESTERN AUSTRALIAN BOWLING ASSOCIATION (INC)

**Trading as Bowls WA**



# **BY-LAWS**

# **STANDING ORDERS**

**AUGUST 2007**

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### **STANDING ORDERS**

## **DEFINITIONS**

To provide clarity in these By-laws, unless the context or subject matter otherwise indicates the meaning of such words or letters shall be as described;

- (i) "BA" – Bowls Australia
- (ii) "Bowls WA" - Royal Western Australian Bowling association Inc.
- (iii) "Law" – Laws of the sport of Bowls.
- (iv) "Rules" - Constitution & Rules of Bowls WA
- (v) "By-Laws" - By-laws, standing orders of Bowls WA
- (vi) "Umpire" - National accredited Umpire, appointed by the controlling body of the competition
- (vii) "Executive" – The management committee of Bowls WA
- (viii) "Bowls Management Committee" - comprising of the Deputy President (Ch), Vice Presidents, Directors Country, Chairmen of Match (men's and women's), Greens, Umpiring and Coaching
- (ix) "Controlling match Committee" - The body with immediate control over the conditions of play.
- (x) "Country Committee" – men's and women's committees each comprising of eight (8) members, two elected from each of the Country Zones, with the men's Committee representing men's bowls & the women's Committee representing women's bowls
- (xi) "Metropolitan Committee - men's and women's committees each comprising of eight (8) members, two elected from each of the Metropolitan Regions, with the men's Committee representing men's bowls & the women's Committee representing women's bowls.

## **GENERAL CONDITIONS**

### **1 PERMIT, PROTEST AND CLEARANCE COMMITTEE**

- (a) Consisting of three members of the Bowls Management Committee as recommended by their Chairman
- (b) Whose duties shall be through their respective Director / Chairman:-
  - (i) To deal with matters pertaining to permits, clearances and protests.
  - (ii) No protest will be considered unless lodged within seven (7) days or no later than the commencement of the next match or competition, whichever occurs first.
  - (iii) To inquire into and settle all disputes arising out of or in connection with Association competitions, subject to the right of appeal to the Bowls Management Committee by either party to the dispute. In the event of a member of the Committee being from either of the disputant clubs he/she shall withdraw from the Committee whilst the dispute is being dealt with and finalised.

### **2 FINES**

- a) Any fine inflicted under the provision of the Rules and By-laws of the Association shall be paid to the Chief Executive Officer of the Association not later than fourteen (14) days following the notification of the fine inflicted being sent to:
  - (i) The Secretary of the Club where the Club has been fined
  - (ii) The player concerned where any individual player has been fined.
- b) Should the amount of the fine not be paid within the period prescribed above, the following conditions shall apply until the fine is paid:
  - (i) Where the Club is fined, the Club or any of its members shall not be permitted to take part in any bowling match or fixture conducted by the Association or under patronage of the Association, nor shall the Representative of the Club concerned be permitted to attend or take part in any meeting of the Association
  - (ii) In the case where any individual player or players be fined, any such player or players shall not be permitted to take part in any bowls match or fixture conducted by the Association or under the patronage of the Association.

- c) The amount of each and every fine liable under these by-laws shall be reviewed on an annual basis. The Bowls Management Committee shall review the fines at the first meeting after the Annual Conference for operation for the following season.

### 3 NOVICES

A Novice is a first or second year capitated player and may not have won a singles championship.

### 4 VETERANS

- a) The minimum age of participation in Bowls WA Veteran's events is seventy (70) years of age  
b) The minimum age at which a Veterans Badge may be presented is seventy (70) years of age  
c) Clubs may determine their own age limits for intra-club activities,

### 5 GREENS ETIQUETTE

- (a) **Smoking and/or the consumption of alcoholic beverages** is not permitted on the green
- (i) For the first offence on that day, the player shall be warned by the Umpire
- (ii) If the player commits the same offence for the second time on the same day, any end in progress shall be declared as completed, and the opponent/s shall be awarded as many shots as there are bowls in use by the opponent/s.
- (iii) If the player commits the same offence for a third time on the same day, the player shall be disqualified from the game and no substitute or replacement player be permitted to take his/her place in the team. In the case of a fours game the three players shall play with only two bowls each, and in regard to a pairs or triples team they shall be disqualified.
- (b) All **mobile phones** must be turned off when play is in progress and they are not permitted on the green or bank surrounding. (Permission to have a mobile phone must be given by the Umpire)
- (i) For the first offence on that day, the player shall be warned by the Umpire
- (ii) If the player commits the same offence for the second time on the same day, any end in progress shall be declared as completed, and the opponent/s shall be awarded as many shots as there are bowls in use by the opponent/s.
- (iii) If the player commits the same offence for a third time on the same day, the player shall be disqualified from the game and no substitute or replacement player be permitted to take his/her place in the team. In the case of a fours game the three players shall play with only two bowls each, and in regard to a pairs or triples team they shall be disqualified.

### 6 ASSOCIATION EVENTS

#### A General Conditions

- (i) Only capitated members of Clubs are eligible to take part in Association Events, subject to the club's membership conditions
- (ii) All entries for Association Events must be accompanied by appropriate fees. Entries received after the closing date may not be accepted.
- (iii) Greens must not be rolled after play has commenced for the day.
- (iv) A defeated player in any Association Championship event may not act as a substitute in the same competition. Any player who forfeits is ineligible to play in the Plate Competition.
- (v) Recipients of walkovers shall have the privilege of practicing on the rink on which they were drawn to play. Recipients of byes shall have a like privilege, subject to a rink being available, and provided that they are drawn in the second round to play a competitor or team which has already played or which received a walkover in the first round of the day. In all cases such practice shall be done on a rink other than that on

which the recipient of a walkover or bye will play in the succeeding round and be completed before the corresponding round in the competition is finished.

- (vi) Entrants for State Championship events may form a team from any number of Clubs within the State.
- (vii) Match Committee reserves the right to alter any of the Association Championship events as deemed necessary. All Association Championship events may be postponed should the temperature be more than 37° as monitored at the venue. Players must attend on the day of scheduled competition.
- (viii) Male club members are ineligible to play in Club and Association Championship events, where these events are designated as "Women's" events.
- (ix) Female club members are ineligible to play in Club and Association Championship events, where these events are designated as "Men's" events.

## **B Forfeits**

- (i) If a player/s fail to notify the Association (not venue) 24 hours prior to the start of an event that he/she or player/s will not be participating, then forfeiture may incur a penalty per player/s.
- (ii) If a team forfeits any match whilst engaged in sectional play such team shall be deemed to have withdrawn from the competition and shall be liable for a fine per player, except that if in the final game of any sectional play the result of the two teams drawn to play against each other can have no effect upon the final sectional winner they may, with consent of the controlling Match Committee elect not to play.
- (iii) If a singles player or team forfeits during any Association event (Sectional, Major or Plate) they shall be liable for a fine per player.

## **C Match Committee Authority**

All competitions shall be conducted under BA Laws of the Game. Matches shall be played under the control of the Match Committee, which shall have the power to enquire into and settle all disputes, subject to the right of appeal to the Bowls Management Committee by either party to the dispute. (Rule 18) If in the opinion of the Match Committee, the occasion demands its representative may change the green for play. In the event of any member of the Match Committee being a member of the disputant Club, they shall withdraw from the Committee for the time being.

## **D Plate Event**

Plate competitions as decided from time to time shall follow immediately after the first set of matches in corresponding Major events. Losers in the first game of each Major event (except players defeated by forfeits) shall be eligible to enter corresponding Plate competition. Players who receive a forfeit in the first game shall be deemed to be winners and therefore ineligible for the Plate competition.

## **E Bowls Stickers**

Stickers may be used in lead up games in State Events so long as all members of the team use the same stickers and opposing teams do not use the same stickers (coloured stickers may be provided for semi final & final by the Match Committee)

## **F Trial Ends**

- (i) Before start of play in any game, or on the resumption of an unfinished competition or game on another day, the controlling body may permit one trial end each way using as many bowls as will be used in the game. Trial ends are not part of the game, the start of play is the rolling of the jack in the first end.
- (ii) All trial ends shall be completed by the scheduled starting time and if still in progress at the scheduled starting time shall cease immediately.
- (iii) In Championship events, Trial Ends shall be restricted to the first match to be played by the contestant on any one green, or if the direction has been changed for the following match.

## **G Late Appearance**

In all Association events a period of 30 minutes is allowed beyond the specified starting time. If at the end of this period of time a team, side, player or substitute is not present, the opponent must be awarded a forfeit.

## **H Open Events**

Metropolitan Regions and Country Leagues shall be responsible for approving Club open fixtures in whatever manner they choose. For the purpose of these By-laws, an open fixture is defined as a tournament promoted by a Club to which members of other Clubs are invited and are eligible to participate.

## **I Markers**

In a Singles competition all players are required to mark as drawn or provided in the conditions of play for that competition. Defeated players (Major and/or Plate) may also be required to mark in the following round of the same competition if requested by the Umpire. Penalty for refusal – fine.

## **J Determination of a winner for sectional play in events other than sets play.**

Law 44 applies after which the following will take effect:

- A. If there is still a tie, the player or team with the lowest 'total shots against' shall be the winner.
- B. If there is still a tie,
  - (i) between two players or teams, the winner of the game between them shall be the winner.
  - (ii) between two players or teams who drew their game, the winner shall be determined as in (iii) below.
  - (iii) between three or more players or teams, the result shall be determined by drawing to the jack as follows:
    - a. each player or team shall play on a separate rink which shall not be the rink they last played on but shall be on the same green
    - b. the mat shall be placed 2 metres from the rear ditch and the jack 27 metres from the mat line.
    - c. each player or member of a team shall use as many bowls as they have been using in the competition
    - d. only one end shall be played and if the jack is moved by a bowl it shall remain where it comes to rest
    - e. measuring shall proceed only after all bowls have been delivered.
    - f. the player or team drawing most bowls within one metre of the jack shall be the winner.
    - g. if two or more players or teams tie for the most number of bowls within one metre of the jack a subsequent end or ends shall be played until a winner is determined.

## **K. Attire**

All players in pennants and above ( includes all Zone/League/Region events) must comply with the Bowls Australia National Dress Guidelines in regard to having the BA logo on all shirts/jackets (this includes shirts, tops, blouses, jackets, vests and dresses). In addition, for all sides competitions, all players must be attired uniformly in respect to colour and image of

attire (excepting in the case of By Law 11E(iii)). For all other events there is no requirement for players to be similarly attired. The penalty for non compliance, as reported by any Umpire or Bowls WA official (includes Zone/League/Region officials), shall be loss of all points scored in the match, subject to appeal to the Bowls Management Committee.

## **7 COUNTRY WEEK**

- A Country Week competitions may be conducted on dates to be arranged by the Country Committee.
- B Events are open to members whose capitation fees are paid to the Association through Country Clubs.
- C No Metropolitan bowler is permitted to play in Country Week Championships but may substitute in exceptional circumstances with the permission of the umpire.
- D
  - (i) Competitors in Country Week Pairs or Fours must be capitated members of one club, unless otherwise decided by the Country Committee
  - (ii) The Country Club gaining the greatest number of points will hold the Shield for twelve months. In the event of a tie, precedence shall be given to the club gaining the greatest number of points in the major events. A composite team shall qualify for proportional points in the Shield. In all sectional games, Singles, Pairs & Fours losing semi-finalists shall be regarded as equal thirds.
- E Country Singles Championship players must, where provided by the conditions of play, mark as drawn in the initial rounds of that competition as well as where defeated in the next or subsequent rounds as requested by the Umpire or controlling body. Penalty for refusal will be a fine.
- F If a country player or players fail to notify the Association (not venue) 24 hours prior to the start of an event, his / her or their intention to withdraw, he / she or they may incur a forfeiture fine for each player.
- G Entry fees shall be as decided by the Country Committee.

## **8 MASTER EVENTS**

Qualifications for entry to Master competitions:

- Master Singles – Singles Championship of a Controlling Body.
- Master Pairs – Singles or Pairs Champion of a Controlling Body.
- Master Triples – Singles, Pairs or Triples Champion of a Controlling Body.
- Master Fours – Singles, Pairs, Triples or Fours Champion of a Controlling Body.
- Master Mixed Pairs – Singles, Pairs or Mixed Pairs Championship of a Controlling Body.
- International titles of corresponding qualifications and status also qualify.

## **9 CLUB MEMBERSHIP**

- (a) A member shall only be eligible to play in Association Events, Pennant Competitions & Club Championships as a member of the Club where they played their first pennant game during each season (see Rule 17A (i)), subject to the concessions outlined below.
- (b) **Concessions**
  - (i) If a member changes his/her place of residence to another Shire or District, or has a significant change in his/her work environment, he/she may be granted permission to play for another club during the current season, following a written application to Bowls WA. Approval to play for another club shall not be automatic but may be granted by the Bowls Management Committee
  - (ii) At any time during the season, a member may be granted permission by the Bowls Management Committee to change clubs, if there are exceptional circumstances that would result in the member being unable to continue playing pennants at the original club
  - (iii) After the first pennant match of each season and up to and including the fifth match, a member may be granted permission to play for another club PROVIDED THAT the

member applies in writing to Bowls WA, the application is supported, in writing, by the member's current club and the member pays to Bowls WA a fee

- (iv) Should a member of two or more clubs desire to play in a mid-week pennant competition and the club which paid his/her annual capitation fee has not entered a team, he/she may be permitted to play with another club of which he/she is a member subject to his/her application to the Bowls Management Committee for a permit to play being granted.
- (v) Any member of two or more clubs in the same Country League, one or more of which does not provide a team in that League pennant competition, may, on application to the League, and if approved, be granted permission to enter any Association or League event in the name of the club of which he/she is a member other than for which he/she plays pennants. If not approved by the League he/she may appeal to the Zone and finally to the Country Committee.

## **10 PLAYER PROTECTION**

- (i) A player engaged in Association Events, Test Matches or BA Interstate Championships shall be protected by the club concerned if simultaneously engaged in a Club Championship.
- (ii) Should a club have any pennant player involved in an official BA inter state or national competition, and that player's club has a simultaneous pennant fixture that the player would normally play in, then the rescheduling arrangements will be as follows:
  - (a) For men's Saturday and women's Tuesday Premier League, all matches affected by the absence of players will be rescheduled to an alternative date
  - (b) For all other men's Saturday and women's Tuesday pennant Divisions/Colours, clubs may apply to the Match Committee to have the fixtures rescheduled
  - (c) All pennant matches affected by the absence of State players or current State Champions will be rescheduled
  - (d) Arrangements for Country Pennants will be consistent with the above.

## **11 GENERAL PENNANT CONDITIONS**

- (i) Any Club not abiding by Pennant General Conditions shall be liable to loss of points or a fine as determined by the Match Committee.
- (ii) Bowls WA Greens Assessment Policy applies to all lawn greens.
- (iii) Shall respect the integrity of all graded pennant competitions conducted by Bowls WA - (Rule 3B (viii)).

### **A Cancellations**

- (i) Any cancellation of a Metropolitan Pennant round due to weather on the day of play shall be decided by the Match Committee and broadcast by radio, where practicable, between 11.00 a.m. and 12.00 noon – Saturday & Thursday, 7.00am - Tuesday. Cancellations will also be posted on the Bowls WA website simultaneously.
- (ii) In the event of inclement weather (including heat) at the scheduled starting time of a pennant match, the following options will apply:
  - (a) the Club, as the controlling body, may close the green,
  - (b) by mutual consent, teams may
    - start to play, or
    - record a drawn game and score according to clause (iii)
  - (c) if teams cannot agree, the Umpire of the day, as sole arbiter, shall decide whether and when play shall commence. Teams declining to play when instructed shall be obliged to forfeit.
- (iii) In any case where a match has been officially cancelled before the time set down for the commencement of play, available points shall be divided equally between the sides concerned and an average of the shots for and against scored in all matches played during the season shall be added to the respective totals of those sides concerned.
- (iv) The Executive shall maintain a policy on play during hot weather, such policy shall determine the conditions of play during hot weather.

## **B Qualifications**

- (i) Only fully capitated members of Metropolitan Clubs are eligible to take part in Metropolitan Pennants, subject to the club's membership conditions and the concession outlined in By Law 9 (b)
- (ii) No person shall be permitted to play in pennant competitions unless he/she has been a bona fide resident of the State for at least one calendar month.

## **C Venues**

- (i) Wherever practicable clubs shall meet twice during the season on a home and away basis.
- (ii) All matches shall be played according to the published fixtures and conditions except by prior approval of the Match Committee. Any infringements shall incur a loss of all points.

## **D Score Card Errors**

If an error is discovered and no agreement can be reached, the competition shall revert to where the mistake occurred and the subsequent ends replayed.

## **E Male/Female Club member eligibility for Metropolitan Pennants**

A member may play in the other gender's Metropolitan pennant competition, subject to the following restrictions:

- (i) may only play in the club's lowest division when playing in the other gender's pennant competition subject to it being a division equal to or higher than the one in which he/she usually plays and are to be regarded as substitutes and the normal BA Laws of the Game governing substitutes will apply
- (ii) cannot be selected if eligible players are available
- (iii) must wear white or the same uniform
- (iv) cannot be counted towards the other gender's initial pennant team
- (v) are actually playing as replacements or substitutes (in the case of player withdrawing after commencement of game) and all of the normal BA Laws of the Game apply. (Bowls WA Rule 3B(ix) also applies)

Penalty - Loss of points for that match with all points awarded to opponents. A fine for each offence will be levied against the offending club.

## **F Temporary Markings: (Bowls Stickers)**

In pennants all club teams must use approved sponsor's stickers (home side only)

## **G Scoring**

For all pennant matches (excluding post sectional knockout matches) points shall be awarded as follows.

4 rink side -	maximum 8 points
For aggregate win	4 points.
For aggregate tie	2 points each.
For rink win	1 point.
For rink tie	1/2 point

3 rink side	maximum 6 points
For aggregate win	3 points
For aggregate tie	1 1/2 points
For each rink win	1 point
For each rink tie	1/2 point

2 rink side	maximum 4 points
For aggregate win	2 points
For aggregate tie	1 point

For each rink win	1 point
For each rink tie	1/2 point

## H Forfeits/Byes

- i) In the event of a forfeit the recipient club shall be awarded a win and 8 points in case of 4 rink side and 6 points in case of a 3 rink side and 4 points in the case of a 2 rink side respectively, and its average scores for and against in matches played during the season shall be added to its respective totals.
- (ii) Any club which fails to keep a pennant engagement shall be fined for each offence. Clubs which are forfeiting a match are required to notify the other club concerned as early as possible so as to avoid any inconvenience to that club.
- (iii) Any club which withdraws a pennant side after the close of nominations shall be subject to a fine, however after Round 5 of the competition the normal forfeit fine shall apply
- (iv) In the event of a bye, the club shall receive zero points. At the end of the season all clubs will receive the average of the points and shots for/shots against scored during the season for any byes they had during the season.

## I Play Offs

- (i) A player must have played in at least 4 pennant matches (whether completed or not) in the current season to qualify for the playoffs
- (ii) A club which finds itself with insufficient eligible player/s as per clause (i) may make application to the Match Committee, to play ineligible player/s as per clause (i). The Match Committee shall stipulate the position in which the player/s shall play.
- (iii) Extra end or ends: In the event of a tie on aggregate score, an extra end shall be played on all rinks until a winner has been ascertained. (BA Laws of the Game 45.5) Team managers from each Club shall toss for the mat.

## J Practice

No practice by any player engaged in any pennant game on that day shall be permitted on the green to be used, from ninety minutes before the normal trial ends, just prior to the commencement of the match. Any infringement of this by-law shall incur a penalty of loss of points for the match in question.

## K Draw

- (i) The draw for the opponents of each team shall be decided jointly by the opposing and home managers, who shall exchange cards and then shuffle them. The cards of one side shall then be placed (separately) name downwards by one manager and the cards of the other side placed one on each. The draw for the rink on which the teams shall play will be made by the managers and placed on the cards as drawn.
- (ii) To enable the trial ends to start with sufficient time for completion before the starting time of the match, and the visiting sides rink cards are not available 10 minutes before, the home side manager may arrange for the Umpire of the day to effect the rink draw, in order that the trial ends may commence

## L Substitutes

If, during a match, a player, due to unforeseen circumstances, becomes unable to continue, a substitute (eligible if available) or another member may, with the Umpire's permission, take his/her place. Should another player withdraw during the game from the team with a substitute, the team may play with three players or the side must forfeit the game.

## M Completion of pennant returns for incomplete sides

Pennant team managers are to complete the return in full, showing the name of player/players who were selected for the side. If the player/s is/are unable to play and replacement/s is/are unavailable, a notation "DID NOT PLAY" is to be marked beside player/s name.

## N Restrictions

- (i) For the purpose of this rule each 1<sup>st</sup> Division colour is to be regarded as a separate Division and the 14<sup>th</sup> match is the 14<sup>th</sup> scheduled match of the season
- (ii) At the completion of the 14<sup>th</sup> scheduled match and before the 15<sup>th</sup>, each club shall forward the Association a list of players registered in the Division in which they played their last match up to and including the 14<sup>th</sup> match.. For failure to supply the above lists within the required time, clubs shall incur a fine
- (iii) At the same time a club may make written application for permission to register in a lower Division a player who was unavailable for the 14<sup>th</sup> match or played in a higher Division because of the unavailability of a player. In such cases the player must be registered in the Division in which he/she had played the majority of their games. The application must set out clearly the games played by such player giving dates/Division.
- (iv) After the completion of the 14<sup>th</sup> scheduled match of the competition no player shall be included in a lower Division than that in which he/she is registered but may play in a higher Division without restriction
- (v) If a member has not played in any match up to the end of the 14<sup>th</sup> match, then the Division in which he/she plays his/her first match shall be the last Division (or higher) in which he/she was registered from his/her previous season.

Any infringement of these restrictions within that season shall incur a penalty.

- a) First offence, loss of points for that match in that Division, points allocated to opposition.
- b) Any subsequent offence, a fine and loss of points for each and every occasion, points allocated to opposition.

## **O Promotion and Relegation**

All arrangements for promotion/relegation will be outlined in the Fixture Book.

The Match Committee shall have the power to promote or demote a Club to complete a pennant division, utilizing the Clubs with the next highest points or the next lowest points in a division from the previous season.

## **12. WOMEN'S (TUESDAY) PENNANT COMPETITION**

### **A Composition**

- (i) The Pennant Competition shall be graded into divisions.
- (ii) Each division may be sub-divided into colour sections.
- (iii) Three teams of four shall constitute a side except in 5th Division where two teams of four shall constitute a side.
- (iv) There will be an open draw for 1<sup>st</sup> Division Red & White. 1<sup>st</sup> Division Green North & South, 2<sup>nd</sup> Division and under will be zoned into regions where practical and, if a Club has more than one side in a division, each side will be placed in a different colour section, if possible.

### **B Starting Time**

- (i) The starting time of pennant matches shall be 10.00am, however trial ends may begin at 9.30am The match is to be played over 21 ends, terminating no later than 2.30pm. If a team arrives after 10.30am, the opposition may agree to play the game or claim a forfeit.

### **C Divisional Winners**

- (i) Section Winners in each division shall be decided by the points gained by each side. In the event of two or more sides having the same number of points, their order shall be determined by the difference between the shots "for" and "against" each side.
- (ii) Section Winners in each Division shall play post sectional knockout games on neutral

greens to determine the Divisional winner. Aggregate score in these matches shall be the determining factor.

Draw of Post Sectional Knock-out Matches:

(a) All 1<sup>st</sup> Divisions

The draw for the finals will be as follows:

Semi finals	1 v 2	3 v 4
Preliminary final	Loser (1v2)	Winner (3v4)
Grand final	Winner (1v2)	Winner (preliminary final)

(b) 2<sup>nd</sup> Division & lower -Four Sections in a division: Section winners in order of points – 1,2,3,4, Semi final 1 plays 4, 2 plays 3 and winners play off in Final.

#### **D Pennant Competition Awards**

- (i) The winning side in each Division shall receive a Pennant Plaque and each of its 12 (or 8) players shall receive a Pennant Badge. The 12 (or 8) players shall be those who have played in the most games in that side in 18 Sectional Games. In the event of a tie, post Sectional games shall be counted.
- (ii) Pennant Flag: The Premier Club will be presented with the Association Pennant Flag to be flown at that club during the following Pennant season.
- (iii) All other Divisional Flags may be flown at Clubs on Pennant days during the following Pennant season.

#### **E Notification of Pennant Results**

- (i) Results of all home matches must be telephoned or faxed to Bowls WA by 2.30pm on the day of the match (ph. 9242 3141 or 9242 3181) for publication the next day. Penalty for non-compliance - fine.
- (ii) Results on the official form of all Pennant Matches shall be forwarded or faxed to Bowls WA by the Home Club immediately after the conclusion of the match. Penalty for non-compliance - fine.
- (iii) To receive their Pennant points, Clubs receiving a forfeit must send in an official completed form on the day of the forfeit and players whose names appear on these return forms cannot play elsewhere on that day. Clubs forfeiting their match will be liable to a fine only – no result form required.
- (iv) Results on the official form of all post sectional Pennant Matches shall be faxed to Bowls WA by the winning team on the same day.
- (v) Once a pennant result form has been signed by the representatives of both sides no dispute regarding rink scores can result from the match.

#### **F Procedure in Inclement Weather**

The Match Chairman shall have the authority to determine, prior to the commencement of play, whether or not all play for the day shall be abandoned due to excessively hot conditions.

- (a) If the temperature forecast at 7.00am on pennant day is for 37° or over, pennant matches shall be cancelled and notification will be given over 6PR (882 AM on dial) as near as possible to 7.30am.
- (b) If it is decided to abandon play for the day, all matches abandoned under this rule shall not be replayed and all matches shall be awarded zero points, including all forfeits
- (c) If the Greens Director or Umpire decides that play on the Club's greens shall not commence or resume after interruption, then the following will apply:
  - (i) Side of 12: If not less than 42 ends (2/3rds) completed, the match shall be abandoned and a decision made in accordance with the aggregate score at that stage.
  - (ii) Side of 8: as above, same conditions apply except 28 ends (2/3rds) completed.

- (iii) If fewer ends than stated above have been played, the match shall be deemed to be a tie, with equal points taken and no aggregate score recorded.
- (iv) All matches not completed before 2.30pm shall be abandoned. Any match in progress at 2.30pm the end in play shall be completed.
- (i) Any game not commenced by 12 noon, shall be abandoned and equal points awarded.

### 13. WOMEN'S (FRIDAY NIGHT) PENNANT COMPETITION

Friday Night Pennant is a competition designed to encourage and foster new members. The spirit of the competition is to play in a more relaxed manner with preference given to those women who are otherwise unable to participate in weekday bowling events.

#### Conditions of Play

- (a) Pennant Competition as per Metropolitan Pennant Competition with variations as follows:
  - (i) **Qualifications:** Side - two teams of four (4) players. Composite sides are permitted. Preference to be given when selecting teams to novices and those not available for Tuesday pennants.
  - (ii) **Restrictions:** Each side is restricted to having no more than **TWO (2)** players from the 1<sup>st</sup> or 2<sup>nd</sup> Division Tuesday Pennants (**One (1) player** per team).  
  
Players who are members of a 1<sup>st</sup> or 2<sup>nd</sup> Tuesday Pennant Side may not Skip in Friday Night Pennant, however they are encouraged to stand at the head and assist the Director.  
  
Clubs who have genuine problems complying with these restrictions may make written application to Bowls WA.  
  
Clubs are encouraged to consider composite sides
  - (iii) **Starting Time:** Starting time will be 7.30pm. 15 ends to be played. Trial ends commence 7.15pm
  - (iv) **Notification of Results:** Team manager to fax (9242 1866) results to Bowls WA before 8.00am on the following Monday.
  - (v) **Inclement Weather:** Players should be aware that they have the right to appeal to the umpire in any extenuating circumstances.

The Chairman of the Match Committee shall have the authority to determine at 3.30pm, whether or not all play for the night shall be abandoned due to the forecast of excessively stormy, wet or windy conditions. Clubs to be notified.

### 14. WOMEN'S (SATURDAY) PENNANT COMPETITION

Women's Saturday Pennant is designed to provide a complementary competition to the Tuesday Pennant and to encourage and foster new members who are unable to compete in the Tuesday Pennant.

The competition is open to all Metropolitan Clubs and to Women bowlers of all levels.

The competition is graded and the restrictions applying to each grade are designed to ensure that all levels of bowler from novice to premier division are catered for.

#### Conditions of Play

- (a) Pennant Competition as per Metropolitan Pennant Competition with variations as follows:
  - (i) **Qualifications:** Side - two teams of four (4) players. Composite sides are permitted.
  - (ii) **Grading and restrictions**

#### Division One

Division one is **OPEN** to all Women players.

### **Division Two**

Restrictions: Each side is restricted to having no more than **TWO (2)** players from the 1<sup>st</sup> or 2<sup>nd</sup> Division Tuesday Pennant (**One (1) player** per team). There are no restrictions on the position in which a player may be placed in a team.

### **Division Three**

Restrictions: **No** players from 1<sup>st</sup> or 2<sup>nd</sup> Division Tuesday Pennant may play in this Division. The Division is restricted to players who play Pennant Bowls on a Friday night or Saturday only, or Play Tuesday Pennant in 3<sup>rd</sup> Division or under.

Clubs who have genuine problems complying with these restrictions may make written application to Bowls WA.

Clubs are encouraged to consider composite sides

- (iii) Starting Time: Starting time will be 2.00pm. 18 ends to be played terminating no later than 5.30pm. Two trial ends allowed commencing 1.45pm.
- (iii) Notification of Results: Team manager to fax (9242 1866) results to Bowls WA before 8.00am on the Monday following.
- (iv) Inclement weather:
  - a) If temperature forecast at 10.00am on the day is 37° or over, pennant matches may be cancelled.
  - b) The Chairman of Match Committee shall have the authority to determine whether or not all play for the afternoon shall be abandoned due to excessively stormy weather conditions.

## **15. MEN'S (MIDWEEK AND SATURDAY) PENNANT COMPETITIONS**

### **A Interrupted Match**

If no general cancellation (as per By Law 11A) has been announced, the following rules shall apply:

- (i) Unless otherwise agreed by the players concerned any end that has been commenced shall be continued and a result declared before ceasing play on any of those rinks so affected, unless the green has been closed for that day by the Controlling Body when any uncompleted end will be abandoned.
- (ii) In those matches where play has commenced and a minimum aggregate number of ends as specified in (iv) below have been completed when play is abandoned (with the consent of the Umpire), a result shall be determined according to the scores that have been recorded to that time.
- (iii) Where for any reason play has not commenced, has been discontinued or has been abandoned before a result can or has been determined on that day, available points shall be divided equally between the sides concerned and an average of the shots for and against scored in all matches played during the season shall be added to the respective totals of those sides concerned, as for cancellation
- (iv) The required aggregate number of completed ends will be -

Teams of four 21 ends -	Minimum aggregate 56 ends.
Teams of three 21 ends -	Minimum aggregate 42 ends.
Teams of two 21 ends. -	Minimum aggregate 28 ends.

### **B Starting Time – Trial ends**

- (i) The starting time of Pennant matches shall not be later than 2.00 p.m. for Saturday pennants and 2.00 p.m. for midweek pennants. Trial ends shall commence no later than 1.40pm. Any Club not ready to keep its engagement within 30 minutes of the starting time shall forfeit to the opposing side, provided that where Clubs are more than 40 kilometres apart an extension, by mutual consent, of up to 15 minutes on the above times may be permitted.

- (ii) Trial ends, where permitted, shall be completed by the arranged starting times and shall not continue after that time (2.00 p.m. - Saturday, 2.00 p.m. - midweek).

### C Divisional winners

- (i) Section Winners in each division shall be decided by the points gained by each side. In the event of two or more sides having the same number of points, their order shall be determined by the difference between the shots "for" and "against" each side.
- (ii) Section Winners in each Division shall play post sectional matches to determine the Divisional winner.

Draw of Post Sectional Knock-out Matches:

(a) Premier League/1 White

Semi finals	1 v 2	3 v 4
Preliminary final	Loser (1v2)	Winner (3v4)
Grand final	Winner (1v2)	Winner (preliminary final)

(b) 1 Blue (North/South)

Grand final	Winner 1 Blue (North)	Winner 1 Blue (South)
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(c) 2<sup>nd</sup> Division & lower - Section winners in order of points – 1,2,3,4,

Semi finals	1 v 2	3 v 4
Preliminary final	Loser (1v2)	Winner (3v4)
Grand final	Winner (1v2)	Winner (preliminary final)

- (iii) Aggregate score in these matches shall be the determining factor.
- (iv) In Premier League/ 1 Red, and 1<sup>st</sup> Division White the playoffs will take place on Saturday am/pm and Sunday pm. The first day of the playoffs will be held at the club finishing on top of the table. The grand finals will be held at a neutral venue.
- (v) In 1<sup>st</sup> Division Blue (North & South) for the pennant the play off will take place on Saturday pm at the club finishing with the highest points  
For the second promotion the play offs will take place on Saturday am/pm and Sunday pm. The playoffs will be held at the club finishing in second position.
- (vi) In 2<sup>nd</sup> Division and below, for the pennant the play off will take place at the club finishing with the highest points
- (vii) For the second promotion the play offs will take place on Saturday am/pm and Sunday pm. The playoffs will be held at the club finishing in second position.
- (viii) The Match Committee will have the discretion to decide alternative venue arrangements where necessary (eg insufficient or sub-standard greens at a club), bearing in mind that clubs will not be permitted to use split rinks for any pennant finals matches.

### D Restrictions

- (i) For the purpose of By-law 11N, Saturday and Midweek pennants shall be regarded as two separate competitions.
- (ii) After the fourteenth game in Mid-week pennants, any Saturday pennant player wishing to play in the Mid-week competition for the first time shall be restricted to playing no lower than his/her Saturday approved rating or his/her clubs Mid-week highest division and the reverse applies.

### E Notification of Results

- (i) Results, on the official form, of all Metropolitan Pennant matches, shall be forwarded by the home club so as to reach Bowls WA no later than noon on the Tuesday following the match.
- (ii) Results, on the official form, of all metropolitan match play-offs, shall be forwarded by the

venue club so as to reach Bowls WA no later than noon on the Tuesday following the match.

(iii) In default a weekly fine will be imposed until the ruling is complied with.

(iv) Once a Pennant Result Form has been signed by the representatives of both clubs, no protest will be considered unless lodged in writing with the Match Committee no later than the commencement of the next pennant match or within seven days, whichever occurs first.

(v) Where matches are played on a neutral green it shall be the responsibility of the winning team to immediately notify the Association of the result.

#### **F Procedure in Hot Weather**

The Match Chairman shall have the authority to determine, prior to the commencement of play, whether or not all play for the day shall be abandoned due to excessively hot conditions for 5<sup>th</sup> Division and below

(a) If the temperature forecast at 11.00am on pennant day is for 40° or over, pennant matches shall be cancelled and notification will be given on the Bowls WA website

(b) If it is decided to abandon play for the day, all matches abandoned under this rule shall not be replayed.

### **16. COUNTRY EVENTS**

#### **A Open Events**

Applications for open events shall be submitted by clubs to their League for recommendation and forwarding to the Country Committee which in conjunction with the Match Committee shall arrange the Association Fixtures for consideration by the Council and approval by the Executive.

#### **B Pennant Competition**

Leagues shall arrange and govern their Pennant competition by regulations not in conflict with General Regulations.

#### **C Disputes**

Any protest or dispute concerning League competition shall be decided by the League Executive Committee with the right of appeal to the Zone Executive and then to the Country Committee.

#### **D Country Selectors**

(i) The Country Selection Committee shall consist of four members.

(ii) Each Zone shall elect one member for appointment at the AGM

(iii) A member of the Country Committee shall be appointed the non voting Chairman.

(iv) The Committee shall select all teams or sides to represent the Country during the year.

#### **E League and Zone Round Robins**

##### **(a) Leagues' Round Robin**

(i) A round robin competition between league sides within a Zone will be conducted annually by each Zone.

(ii) The venue shall be decided by each Zone's officials, after considering recommendations of League officials.

(iii) The date shall be decided by the Country Committee.

(iv) Each Zone shall be the controlling body.

(v) The Country Committee shall determine standard charges for all League and Zone Round Robin competitions.

(vi) Conditions of play shall be as detailed where applicable for the Zone Round Robin. (Clauses

(i), (iv) and (v)).

**(b) Zones' Round Robin**

- (i) A round robin competition(s) between Zone sides will be conducted annually by the Country Committee. Men to have a Fours competition and women to have a fours and pairs competition
- (ii) Each Zone in rotation shall be the host.
- (iii) The venue shall be decided by the host Zone subject to confirmation by the Country Committee.
- (iv) The Country Committee shall be the controlling body.
- (v) The host Zone will coordinate with league and club officials for the organisation of the competition.

**(c) Conditions Of Play**

- (i) Sides will consist of five teams.
- (ii) The host Zone will name two interchangeable reserves.
- (iii) Visiting Zones may name two interchangeable reserves.
- (iv) Matches shall be 21 ends (fours) or 19 ends (pairs)

Scoring shall be -

2 points for an aggregate win.  
1 point for an aggregate tie.

- a) The Zone/League side with the highest number of points shall be the winner.
- b) If points are equal the most rink wins will decide.
- c) If points and rink wins are equal the margin between aggregate shots scored for and shots against will decide. If margin of shots are also equal then BA Laws will apply.

## **STANDING ORDERS**

1. Movers of motions shall be limited to ten minutes and all other speakers to the motion (including the right of reply) to five (5) minutes; provided that such time limit may be extended by the Chairman with the consent of the meeting.
2. When a motion or amendment has been moved and seconded the next speaker should be in opposition to the motion and the debate continued with speakers for and against in that order in continuity until all the points of the motion have been discussed but the Chairman may vary this procedure.
3. A member shall be entitled to speak only once to each question but with the permission of the Chairman, may correct a misstatement. Every amendment moved shall be treated as a new question. The mover only of any original motion shall have the right to reply.
4. The Chairman shall decide all points of order, but his / her decision may be reversed by a majority vote of the meeting.
5. No motion to dissent from the Chairman's ruling or decision shall be permitted unless made before any other business or speech has intervened, and no debate shall be allowed except by the mover - who shall be limited to five (5) minutes - and the Chairman.
6. When the Chairman rises during a debate any Representative then speaking, or offering to speak, shall sit down, and the Chairman shall be heard without interruption.
7. It shall not be permissible to withdraw any motion that has been put from the chair, except with the consent of the meeting one dissentient voice being sufficient objection.
8. A speaker shall not be interrupted except on a point of order.
9. A Chairman may discuss a motion or an amendment at his / her discretion provided that it is before the final reply by the mover.
10. Where a previously negatived motion or a motion to alter or rescind a motion has been negatived, no similar motion shall be brought forward within three (3) ordinary meetings of Council thereafter, and the effect of this provision shall not be evaded by substituting any motion differently worded, but in principle the same.
11. Discussion shall not be permitted upon any motion for an adjournment of the meeting. If upon the question being put and negatived, the subject then under consideration or next on the business paper shall be discussed, and it shall not be competent for any member to again move for an adjournment of the meeting until half an hour has elapsed from the time of moving the one that has been negatived.
12. All correspondence and reports shall be taken as received immediately upon being read, unless a motion to the contrary be tabled.
13. The Chairman shall have a casting vote in addition to his / her ordinary vote, except that if the President is occupying the chair he / she shall have a casting vote only should the voting of any question be equal, and that vote is to be exercised to maintain the status quo.
14. Any discussion may be closed by a person who has not spoken to the subject moving that "The question be now put" and on it being seconded and carried by a two thirds majority. Such resolution shall be put to the vote without debate. No speaker shall be interrupted for the purpose of moving the closure.
15. When a motion is moved, seconded and carried that "the meeting proceed to the next business", the question under discussion shall be considered as dropped.

16. All motions and amendments to motions intended for the agenda shall be submitted to the Chairman in writing duly signed by the proposer or by the Secretary of the Club. If admitted during the meeting the motion or amendment shall be dictated for recording by the Secretary for the meeting.
17. When an amendment is made upon any motion, no second amendment shall be accepted until the first amendment has been disposed of, but notice of a further amendment may be given. If an amendment is carried it shall be put as a substantive motion, upon which a further amendment may be moved upon the original question, but only one amendment shall be submitted at a time.
18. Should a Representative be absent from a meeting at which he / she is to bring forward a motion on the agenda, he / she shall inform the Secretary of his / her inability to attend and may nominate a substitute who shall be either an eligible Representative or a Proxy Representative on the Association, otherwise the question shall lapse.